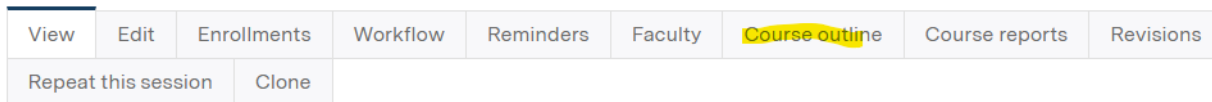
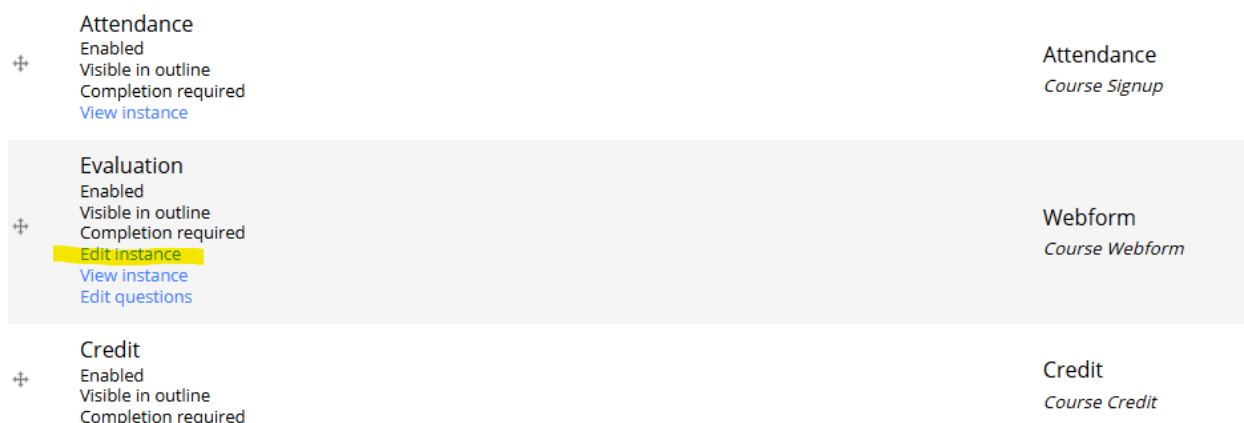


How to add speaker names to your session evaluation in EthosCE

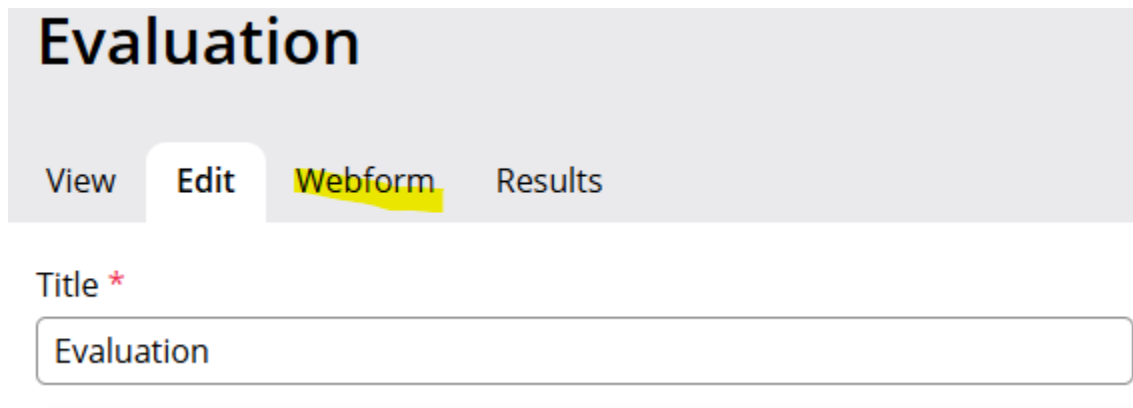
1. Locate your session in EthosCE
2. Click on Course outline



3. Click on edit instance under the Evaluation object



4. Click on Webform



5. Click on Edit (far right) in the row for “Rate each speaker/author/moderator on their ability to deliver clear and actionable education”

Form components						
Conditionals						
E-mails						
Form settings						
Label	Form key	Type	Value	Required	Operations	
Was disclosure of faculty relationships with commercial entities made to the audience prior to the start of the activity?	disclosure_made_t o_the_aud...	Select options	-	<input type="checkbox"/>	Edit	Clc
Activity met the stated purpose/objective(s)?	activity_met_the_s tated_pur...	Select options	-	<input type="checkbox"/>	Edit	Clc
Was there any evidence of bias in the activity/session?	was_there_any_evi dence_of_b...	Select options	-	<input type="checkbox"/>	Edit	Clc
If yes, please specify	if_yes_please_spec ify	Textfield	-	<input type="checkbox"/>	Edit	Clc
Would you recommend this activity to your peers?	would_you_recom mend_this_ac...	Select options	-	<input type="checkbox"/>	Edit	Clc
Rate each speaker/author/moderator on their ability to deliver clear and actionable education	rate_each_speake r_author_mo...	Grid	-	<input type="checkbox"/>	Edit	Clc

How to add speaker names to an evaluation session in EthosCE 6.25.2025

6. Move down to Questions. Replace “Speaker Name” with your presenters. The form shows five speakers. Delete any “Speaker Names” if your session does not have five speakers. Additional speaker names can be added beyond five. Note the format is specific and must be numbered followed by the vertical slash.

Questions

Questions list down the side of the grid. One question per line. Key-v:
Or for more control over the appearance and configuration, create a

1 | Speaker Name

2 | Speaker Name

3 | Speaker Name

4 | Speaker Name

5 | Speaker Name

7. Final step is to move bottom of page and click on Save component